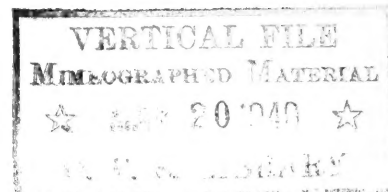




PROGRAM OF
SOUTHEASTERN STATES INTRA-REGIONAL EXTENSION CONFERENCE
Alabama Polytechnic Institute
Auburn, Alabama
February 15-16, 1940

Conference Room, Duncan Hall

Thursday Forenoon - February 15



P. O. Davis, Director of Extension, Alabama, Presiding.

- 9 - 12:30 How Are We Meeting Our New Responsibilities as Extension Supervisors?
E. H. White, Director of Extension, Mississippi.
Miss Etna McGaugh, State Home Demonstration Agent, Alabama.

Discussion.

What Must the District Agent Do To Relate More Closely the Extension Responsibilities of the County Agent to Programs of Other Government Agencies?

Miss Mary E. Keown, State Home Demonstration Agent, Florida.
A. H. Ward, District Agent, South Carolina.

What Must the Specialist Do?

L. I. Skinner, Assistant Director of Extension, Georgia.

Discussion:

L. B. Massey, District Agent, South Carolina.
Miss Olive Dowell, District Agent, Mississippi.
W. T. Nettles, District Agent, Florida.
Emmett Sizemore, District Agent, Alabama.

Thursday Afternoon - February 15

- 2 - 4:30 . Personnel Problems.

Setting and Maintaining Supervisory Standards for County Extension Agents:

J. L. Lawson, Administrative Assistant, Alabama.
Miss Mae Creswell, State Home Demonstration Agent, Mississippi.

Discussion:

Might involve Qualifications, Salary Scales, Promotions;
How Are We Going To Use the Assistant County Agents;
Supervisory Contacts and Relationships.

What Can District Agents Do To Strengthen County Extension Agent Supervision:

C. C. Smith, District Agent, Mississippi.
Miss Ethyl Holloway, District Agent, Florida.

Discussion:

Might include the Principal Functions of a District Supervisor, and Objectives of Supervision.

MEMORANDUM FOR THE DIRECTOR
SUBJECT: [Illegible]

1. [Illegible]

2. [Illegible]

3. [Illegible]

4. [Illegible]

5. [Illegible]

6. [Illegible]

7. [Illegible]

8. [Illegible]

9. [Illegible]

10. [Illegible]

11. [Illegible]

Thursday Evening - February 15

E. H. White, Director of Extension, Mississippi, Presiding.

7 - 9 p. m. The New National Program for Conservation Resources.
 J. L. Boatman, Chief, Division of Subject Matter, Extension
 Service, U. S. Department of Agriculture.

What Part Will the Extension Service Play in Agricultural Conservation:

Reuben Brigham, Assistant Director of Extension Work. U. S.
Department of Agriculture.

What Are the Functions of the Extension Organization and Policy Committee of the Association of Land-Grant Colleges, and How Can the States Aid the Committee With Its Work?

Discussion leaders:

D. W. Watkins, Director of Extension, South Carolina.
Miss Lurline Collier, State Home Demonstration Agent, Georgia.

Friday Forenoon - February 16

A. P. Spencer, Vice Director of Extension, Florida, Presiding.

9 - 12:30 State Program Development.

What Do We Mean by a Coordinated State Program and How Do We Get It?

D. W. Watkins, Director of Extension, South Carolina.

Discussion:

Might include The Functions and Responsibilities of Men and Women
District Agents in County Program Development.

Fundamental Principles and Procedures Involved in Planning County
Agricultural Programs:

L. C. Westbrook, District Agent, Georgia.
Miss Sallie Spann Swann, District Agent, Mississippi.

Discussion:

Might involve such topics as What Is the Relation of County
Extension Program to the "County Agricultural Program"; How
and by Whom Should Major Extension Activities Be Determined;
Recent Improvements in Program Development Procedure Learned
Through Experience During Past Two Years; Is Individual Farm
and Home Planning a Desirable Activity?

General Remarks - January 1941

1. The first half of the month was characterized by a period of relative calm.

2. The second half of the month was characterized by a period of relative calm.

3. The third half of the month was characterized by a period of relative calm.

4. The fourth half of the month was characterized by a period of relative calm.

5. The fifth half of the month was characterized by a period of relative calm.

6. The sixth half of the month was characterized by a period of relative calm.

7. The seventh half of the month was characterized by a period of relative calm.

8. The eighth half of the month was characterized by a period of relative calm.

9. The ninth half of the month was characterized by a period of relative calm.

10. The tenth half of the month was characterized by a period of relative calm.

11. The eleventh half of the month was characterized by a period of relative calm.

12. The twelfth half of the month was characterized by a period of relative calm.

13. The thirteenth half of the month was characterized by a period of relative calm.

14. The fourteenth half of the month was characterized by a period of relative calm.

15. The fifteenth half of the month was characterized by a period of relative calm.

16. The sixteenth half of the month was characterized by a period of relative calm.

17. The seventeenth half of the month was characterized by a period of relative calm.

18. The eighteenth half of the month was characterized by a period of relative calm.

19. The nineteenth half of the month was characterized by a period of relative calm.

20. The twentieth half of the month was characterized by a period of relative calm.

21. The twenty-first half of the month was characterized by a period of relative calm.

22. The twenty-second half of the month was characterized by a period of relative calm.

23. The twenty-third half of the month was characterized by a period of relative calm.

24. The twenty-fourth half of the month was characterized by a period of relative calm.

25. The twenty-fifth half of the month was characterized by a period of relative calm.

26. The twenty-sixth half of the month was characterized by a period of relative calm.

27. The twenty-seventh half of the month was characterized by a period of relative calm.

28. The twenty-eighth half of the month was characterized by a period of relative calm.

29. The twenty-ninth half of the month was characterized by a period of relative calm.

30. The thirtieth half of the month was characterized by a period of relative calm.

31. The thirty-first half of the month was characterized by a period of relative calm.

32. The thirty-second half of the month was characterized by a period of relative calm.

33. The thirty-third half of the month was characterized by a period of relative calm.

34. The thirty-fourth half of the month was characterized by a period of relative calm.

35. The thirty-fifth half of the month was characterized by a period of relative calm.

36. The thirty-sixth half of the month was characterized by a period of relative calm.

37. The thirty-seventh half of the month was characterized by a period of relative calm.

38. The thirty-eighth half of the month was characterized by a period of relative calm.

39. The thirty-ninth half of the month was characterized by a period of relative calm.

40. The fortieth half of the month was characterized by a period of relative calm.

41. The forty-first half of the month was characterized by a period of relative calm.

42. The forty-second half of the month was characterized by a period of relative calm.

43. The forty-third half of the month was characterized by a period of relative calm.

44. The forty-fourth half of the month was characterized by a period of relative calm.

45. The forty-fifth half of the month was characterized by a period of relative calm.

46. The forty-sixth half of the month was characterized by a period of relative calm.

47. The forty-seventh half of the month was characterized by a period of relative calm.

48. The forty-eighth half of the month was characterized by a period of relative calm.

49. The forty-ninth half of the month was characterized by a period of relative calm.

50. The fiftieth half of the month was characterized by a period of relative calm.

Friday Afternoon - February 16

D. W. Watkins, Director of Extension, South Carolina, Presiding.

1 - 3:30 Land Use Planning.

Progress Being Made on Correlation of Local Planning Activities of the Agencies Working with Farm People on Related Farm and Home Problems:

W. S. Brown, Director of Extension, Georgia.

Miss Lonnie I. Landrum, State Home Demonstration Agent, South Caroline.

Discussion:

How May We Use Discussion Groups in Bringing About a Better Understanding of Our Farm and Home Problems and the National Programs for Agriculture?

Duncan Wall, Chief, Regional Contact Section, Agricultural Adjustment Administration.

Adjourn.

United States - Mexico

J. E. Smith, Director of Immigration, South American Division

1 - 5130 1000 1000

Enclosed find one copy of the report of the Special Agent in Charge, South American Division, dated at New York, New York, January 10, 1930, and one copy of the report of the Special Agent in Charge, South American Division, dated at New York, New York, January 10, 1930.

Respectfully,
J. E. Smith

Very truly yours,
J. E. Smith
Director of Immigration
South American Division
U. S. Department of Commerce
Washington, D. C.